

Message

From: Orme-Zavaleta, Jennifer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=3C5A111DC377411595E5B24B5D96146B-ORME-ZAVALITA, JENNIFER]
Sent: 12/16/2020 9:16:26 PM
To: Codrington, Tabitha [Codrington.Tabitha@epa.gov]; Robbins, Chris [Robbins.Chris@epa.gov]
Subject: RE: URGENT: FW: ORD Spreadsheets

thanks

Jennifer Orme-Zavaleta, PhD
Principal Deputy Assistant Administrator
Office of Research and Development
US Environmental Protection Agency

DC 202-564-6620
Cell 919-699-1564

From: Codrington, Tabitha <Codrington.Tabitha@epa.gov>
Sent: Wednesday, December 16, 2020 4:16 PM
To: Robbins, Chris <Robbins.Chris@epa.gov>; Orme-Zavaleta, Jennifer <Orme-Zavaleta.Jennifer@epa.gov>
Subject: RE: URGENT: FW: ORD Spreadsheets

Thanks.. got both of your approvals. I'll send it over to OHR before I log off today---cc'ing you two on it..

-Tabitha



United States Environmental Protection Agency
Executive Resources Program Manager
Office of Resource Management (ORM), Immediate Office
Office of Research and Development
Mail Code: AA216-02
Research Triangle Park, NC 27709
Phone #: 919-541-3160
Mobile #: 919-236-9698

Feel free to send me a [Microsoft Teams](#) or [Skype](#) message for faster response.

From: Robbins, Chris <Robbins.Chris@epa.gov>
Sent: Wednesday, December 16, 2020 4:12 PM
To: Codrington, Tabitha <Codrington.Tabitha@epa.gov>; Orme-Zavaleta, Jennifer <Orme-Zavaleta.Jennifer@epa.gov>
Subject: RE: URGENT: FW: ORD Spreadsheets

Hi Tabitha,

This looks good – thanks!

Christopher S. Robbins
Deputy Assistant Administrator for Management
Office of Research and Development

(919) 541-0605
Mobile: (919) 360-3811

From: Codrington, Tabitha <Codrington.Tabitha@epa.gov>
Sent: Wednesday, December 16, 2020 4:02 PM
To: Robbins, Chris <Robbins.Chris@epa.gov>; Orme-Zavaleta, Jennifer <Orme-Zavaleta.Jennifer@epa.gov>
Subject: RE: URGENT: FW: ORD Spreadsheets

My apologies for the delay...

Ex. 5 Deliberative Process (DP)

I think we are all set. Please let me know if you approve. I will coordinate with OHR to get this finalized.

-Tabitha



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Mobile #: 919-236-9698

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From: Robbins, Chris <Robbins.Chris@epa.gov>
Sent: Tuesday, December 15, 2020 3:53 PM
To: Codrington, Tabitha <Codrington.Tabitha@epa.gov>; Orme-Zavaleta, Jennifer <Orme-Zavaleta.Jennifer@epa.gov>
Subject: RE: URGENT: FW: ORD Spreadsheets

Hi Tabitha,

Jennifer and I would like to maintain the additional funds as directed by Doug G. So please use the first spreadsheet (on target) and then add a column to show the additional **Ex. 5 Deliberative Process (DP)**

Ex. 5 Deliberative Process (DP) on what the new totals look like – then off the table but next to it, put in the award totals for each person from the spreadsheet that totals **Ex. 5 Deliberative Process (DP)** and the delta between the new **Ex. 5 Deliberative Process (DP)**

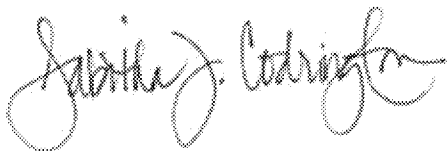
Ex. 5 Deliberative Process (DP) thanks and let me know if you have any questions!

Chris

Christopher S. Robbins
Deputy Assistant Administrator for Management
Office of Research and Development
(919) 541-0605
Mobile: (919) 360-3811

From: Codrington, Tabitha <Codrington.Tabitha@epa.gov>
Sent: Tuesday, December 8, 2020 12:08 PM
To: Orme-Zavaleta, Jennifer <Orme-Zavaleta.Jennifer@epa.gov>; Robbins, Chris <Robbins.Chris@epa.gov>
Subject: RE: URGENT: FW: ORD Spreadsheets

Ex. 5 Deliberative Process (DP)



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Mobile #: 919-236-9698

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From: Orme-Zavaleta, Jennifer <Orme-Zavaleta.Jennifer@epa.gov>
Sent: Tuesday, December 08, 2020 11:41 AM
To: Robbins, Chris <Robbins.Chris@epa.gov>
Cc: Codrington, Tabitha <Codrington.Tabitha@epa.gov>
Subject: Re: URGENT: FW: ORD Spreadsheets

So who covers the extra cost, us?

Jennifer Orme-Zavaleta, PhD
Principal Deputy Assistant Administrator
Office of Research and Development
US EPA
Office 202-564-6620

Cell. 919-699-1564
Sent from my iPhone

On Dec 8, 2020, at 11:40 AM, Robbins, Chris <Robbins.Chris@epa.gov> wrote:

Ok. Thx!

Sent from my iPhone

On Dec 8, 2020, at 11:39 AM, Codrington, Tabitha <Codrington.Tabitha@epa.gov> wrote:

See Lisa's note below. We will need to give Ex. 5 Personal Privacy (PP) something on our spreadsheet.

The minimum Bonus I can give him Ex. 5 Personal Privacy (PP) Ex. 5 Deliberative Process (DP)
<image002.png>

I'm playing around with the spreadsheet now.

-Tabitha

<image003.jpg>

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Feel free to send me a [Microsoft Teams](#) or [Skype](#) message for faster response.

From: Matluk, Lisa <Matluk.Lisa@epa.gov>

Sent: Tuesday, December 08, 2020 10:56 AM

To: Codrington, Tabitha <Codrington.Tabitha@epa.gov>

Cc: Ramsey, Ashley <Ramsey.Ashley@epa.gov>; Pugh-Feaster, Aurelia <Pugh-Feaster.Aurelia@epa.gov>

Subject: RE: ORD Spreadsheets

Hi Tabitha,

All non-career SES members are to be treated as if they are career SES members on the sheet, including shares, pay, and applicable bonus, as their salary contributed to the bonus pool. OHR Executive Resources will back out their pay increases and bonuses as necessary at the end of the process, according to what comes out in the final Executive Schedule.

Thanks,

Lisa Matluk, OHR

(202) 564-2171; Matluk.Lisa@epa.gov

From: Codrington, Tabitha <Codrington.Tabitha@epa.gov>

Sent: Tuesday, December 8, 2020 10:21 AM

To: Matluk, Lisa <Matluk.Lisa@epa.gov>; Pugh-Feaster, Aurelia <Pugh-Feaster.Aurelia@epa.gov>
Cc: Ramsey, Ashley <Ramsey.Ashley@epa.gov>
Subject: ORD Spreadsheets

Hi, Lisa,

I met with Jennifer Orme-Zavaleta (ORD DAA) this morning to finalize our spreadsheet in order to meet the noon submission deadline. One question that we were unable to answer was how do we factor in Ex. 6 Personal Privacy (PP) non career SES). There was some discussion that he would not be eligible for a bonus bc this is presidential election year. Based on that information, we did not recommend a bonus for him. Is that acceptable at this point?

Thanks,
Tabitha

<image001.jpg>

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